

**Our Savior's Lutheran Church  
Mission Endowment Fund**

**Application for Funds**

The congregation of Our Savior's Lutheran Church of Menomonie, WI established a Mission Endowment Fund (MEF) in 2007 "to encourage Christian stewardship and to enhance the ministry of the congregation by providing an orderly method for receiving and administering planned gifts to the church." Funds from the MEF are to be disbursed according to the following guidelines:

*MEF funds are to be distributed for concerns beyond the current congregational budget.*

Distributions from the MEF shall be authorized by the Committee via Grant Application to the Church Treasurer, to accomplish the following purposes.

**Education/Youth**

1. A minimum of ten percent (10%) for children and adults within our congregation:
  - a. For the purpose of attending a Lutheran seminary
  - b. For church-related camping and leadership conferences
  - c. For other training which enables members of this congregation to grow in their Lutheran faith and service to God's people
  - d. For funding of church youth outreach programs outside of the current operating budget

**Service/Aid**

2. A minimum of ten percent (10%) for adults and families in need within our global community:
  - a. For social service agencies and institutions
  - b. For special programs designed for those persons in our community who are in spiritual and/or economic need
  - c. For temporary shelter, food, and clothing

**Schools/Camps**

3. A minimum of ten percent (10 %) in grants:
  - a. To our ELCA schools, colleges, universities, campus ministries, and seminaries
  - b. To our ELCA church-related camping ministries

**Churchwide/Synod**

4. A minimum of ten percent (10%) in grants:
  - a. Through the Synod for:
    - aa. Educational ministries
    - bb. Partnership ministries
  - b. Through the ELCA for:
    - aa. Hunger
    - bb. Missions
    - cc. Outreach
    - dd. Congregational ministries
    - ee. Other partnership ministries
5. A minimum of 0 percent (0%) in grants:
  - a. Special Project and Programs
6. The balance, sixty percent (60%), for any one or all of the above designated areas

Grant Applications for distributions shall be reviewed at least quarterly. The Committee will only consider Grant Applications submitted by members of Our Savior's Lutheran Church. The Committee reserves the right to decline any gift or bequest to the MEF that contains conditions or distribution requirements that are not consistent with the Mission or the distributions guidelines of the MEF. Please fill out the application (reverse side) and return it to the church office. The MEF will respond to your request following one of its quarterly meetings. For further assistance please call the church office at (715)235-0693.

Date: \_\_\_\_\_

Applicant's name: \_\_\_\_\_

Applicant's address: \_\_\_\_\_

Applicant's telephone number: \_\_\_\_\_

Applicant's email address: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_

I certify that I am a member of Our Savior's Lutheran Church.

Amount applied for: \$ \_\_\_\_\_ Date by which funds are needed: \_\_\_\_\_

**To whom should the check be paid?** \_\_\_\_\_

**Address to which payment should be sent:** \_\_\_\_\_

Under which category (from guidelines) does this request fall? \_\_\_\_\_

What is the intended purpose for the requested funds? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How will the funds accomplish the intended purpose? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How many persons will benefit from this request? \_\_\_\_\_

How will the funds be specifically used? (Attachments may include bills, invoices, etc.)

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**\*You are obligated to help evaluate the effectiveness of your request by providing a written report to the MEF Committee shortly after the funds are expended.**

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**For Committee Use Only**

Approve \_\_\_\_\_; Disapprove \_\_\_\_\_; Amount \_\_\_\_\_; Date \_\_\_\_\_

Category \_\_\_\_\_ Chairperson's signature \_\_\_\_\_

Schedule of disbursement of funds: \_\_\_\_\_

\_\_\_\_\_  
Modifications/Limitations to original request: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_