



## **Job Description**

### **Organist/Pianist**

Our Savior's Lutheran Church  
910 9<sup>th</sup> ST, Menomonie, WI 54751

**Final:** 3/22/26

#### **Position Title**

Organist/Pianist

#### **Supervisor and Staff Role**

The Organist/Pianist is supervised by the Pastor and works directly with the Pastor, the Director of Music and all music staff in the planning and coordination of Our Savior's music ministry. The Pastor will provide an annual review of the organist/pianist.

#### **Position Purpose**

To provide organ and piano leadership for worship services of Our Savior's Lutheran Church, to bring glory to God in and through Our Savior's music ministry.

#### **General Responsibilities**

- 1) Schedule and attend regular planning meetings with the Director of Music.
- 2) Attend other meetings as required by the position.
- 3) Inform the Pastor of circumstances where their follow-up may be needed.
- 4) Complete other duties as deemed appropriate by the Pastor and Director of Music.
- 5) Be a part of the worshipping community of OSL on a regular basis, taking part in the means of grace.

#### **Specific Responsibilities**

Subject to consultation and review by the Pastor, the following constitute the major responsibilities of the Organist/Pianist:

##### **1) Worship and Music Leadership**

- a. Provide organ and piano leadership at all regularly scheduled worship services or provide a suitable substitute within budgetary parameters.
  - i. Accompany the liturgy and hymns
  - ii. Provide prelude, offering, and postlude special music
  - iii. Accompany the choir, soloists, and ensembles
- b. Provide organ and piano leadership for special worship services including but not limited to Christmas Eve, Ash Wednesday, Midweek Lenten Services, Maundy Thursday, Good Friday, weddings, and funerals, or provide a suitable substitute within budgetary parameters.
  - i. Accompany the liturgy and hymns
  - ii. Provide prelude, offering, and postlude special music
  - iii. Accompany the choir, soloists, and ensembles
- c. Accompany the OSL Choir at their regular rehearsals and performances.
- d. Collaborate with the Director of Music and other music staff to enhance and grow the music ministry of Our Savior's Lutheran Church.

##### **2) Communication, Organization, and Planning**

- a. Provide the Pastor, church office and staff with a timely and accurate schedule of planned worship music.
- b. Coordinate with the Director of Music to ensure all keyboard instruments are maintained.

- c. Coordinate with the Director of Music about needed music funds.

### **Qualifications**

The organist/pianist plays a major role in the worship experience at Our Savior's Lutheran Church. A solid understanding of Lutheran musical and worship traditions and practice are important.

The following specific qualifications are desirable:

- 1) A lifestyle centered in faith and faith practices.
- 2) Ability to work and collaborate with other musicians (paid and volunteer).
- 3) Ability to take direction from multiple sources.
- 4) Bachelor's degree in music or significant experience as an organist/pianist. If a pianist only, a willingness to learn the organ.
- 5) Good skills in leadership, organization, and verbal and written communication.
- 6) The ability to work comfortably with people of varied musical skills and in small and large groups.
- 7) Adequate computer skills to perform basic word processing, Email communication, etc.

### **Working Conditions**

The position of Organist/Pianist requires flexibility in hours, including weekends and some evenings. The position is a part-time, salaried position. The actual number of hours required during any given week are those needed to fulfill the responsibilities of the position and may vary at different times of the year. Adherence to all policies as they relate to employees of Our Savior's Lutheran Church is required.

### **Congregational Support**

Our Savior's Lutheran Church values its siblings who have been hired to support and nurture our congregation. We therefore will:

- 1) Encourage, pray for, and support you as a leader in this congregation.
- 2) Support you with a salary.
- 3) Provide annual performance reviews conducted by the Pastor.